

Agenda
Public Involvement Meeting
March 5, 2007

- 1) Introductions
- 2) Meeting ground rules
- 3) Staff update on recent activities
 - a) Info meeting facilitators
 - b) PPRI assistance
- 4) Public update on recent activities – MaryLee Bailey contacts in Victor
- 5) Discussion
 - a) finding community contacts: “Cold call” script for initiating contact with possible community leaders
- 6) Discussion: Finalize 1st meeting schedule/agenda
 - a) Who can attend?
 - b) Order of events
 - i) Attendees sign in: best way to have ppl sign in?
 - (1) Suggestion: multiple clipboards at entrance
 - ii) Facilitator welcome, overview, ground rules, introductions (self i.d.) (7:00 pm)
 - iii) Staff presentation
 - iv) Facilitator moderates Q & A
 - (1) Suggestion: Primary individuals up front answering questions, other involved staff/PB/public at edges with clipboards/sign up sheets
 - v) Adjourn meeting (8:30 pm). Follow up questions can be directed to PB and staff.
 - c) Handouts
- 7) Info meeting presentation on cd for others to give at small groups?
 - a) Should we advertise?
 - b) Will you volunteer to speak?
- 8) Discussion: Second meetings “ Zoning nuts-and-bolts”
 - a) Review overall purpose of 2nd meeting.
 - b) What topics should be covered?
 - c) What questions should be asked?
 - i) How should these topics be presented?
 - ii) Format? (i.e. powerpoint, handouts)
 - d) Who should run meetings
 - e) Target audience?
 - f) What should be done in between now and then? → complete draft zoning regs
 - g) Target start dates?
- 9) Discussion: Planning Committees
 - a) Role, time commitment, and purpose of planning committees
 - b) How to identify participants for PC's?
 - c) Committee packets – what to include?
- 10) Next meeting - March 12th at library

Ground Rules for PIP meetings

- Stay on track with agenda
- Keep an open mind
- Participate fully
- One speaker at a time
- Expect unfinished business
- Respect Others